



Leicester  
City Council

**MEETING OF THE EMPLOYEES COMMITTEE (APPOINTMENTS)**

**DATE: THURSDAY, 13 MARCH 2008**  
**TIME: 2:00 pm**  
**PLACE: BELMONT HOTEL, DE MONTFORT STREET**

**Members of the Committee**

Councillors Mrs Chambers, Dempster, Desai, Naylor and Suleman

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

for Town Clerk

**Officer contact : Heather Kent**  
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## **INFORMATION FOR MEMBERS OF THE PUBLIC**

### **ACCESS TO INFORMATION AND MEETINGS**

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council.

There are procedures for you to ask questions and make representations to Scrutiny Committees, Area Committees and Council. Please contact Committee Services, as detailed below for further guidance on this.

You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

### **WHEELCHAIR ACCESS**

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

### **BRAILLE/AUDIO TAPE/TRANSLATION**

If there are any particular reports that you would like translating or providing on audio tape, the Committee Administrator can organise this for you (production times will depend upon equipment/facility availability).

### **INDUCTION LOOPS**

There are induction loop facilities in meeting rooms. Please speak to the Committee Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

**General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Heather Kent in Committee Services on (0116) 229 8816 or email [Heather.kent@leicester.gov.uk](mailto:Heather.kent@leicester.gov.uk) or call in at the Town Hall.**

**Press Enquiries - please phone the Communications Unit on 252 6081**

## **PUBLIC SESSION**

### **AGENDA**

**1. APPOINTMENT OF CHAIR**

To appoint a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. MEMBERSHIP OF COMMITTEE**

Members are asked to note the change in membership from the shortlisting that took place on 17 January 2008. This is due to unavoidable clashes and the need to carry out interviews expediently.

**5. ANY OTHER URGENT BUSINESS**

**6. PRIVATE SESSION**

### **AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

Under the law, the Cabinet is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

The Cabinet is recommended to consider the following reports in private on the grounds that they contain 'exempt' information as defined by the Local Government (Access to Information) Act 1985, as amended and consequently that the Cabinet makes the following resolution:-

“that the press and public be excluded during consideration of the following reports in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, as amended, because they involve the likely disclosure of 'exempt' information, as defined in the Paragraphs detailed below of Part 1 of Schedule 12A of the Act and taking all the circumstances into account, it is considered that the public interest in maintaining the information as exempt outweighs the public interest in disclosing the information.

Paragraph 1

Information relating to an individual.

**7. MINUTES OF PREVIOUS MEETING**

**Appendix B1**

The public and private minutes of the meeting of the Employees (Appointments) Committee held on 17 January 2008, concerning the shortlisting for the post of Service Director, Access, Inclusion and Participation, are attached, and Members are asked to confirm them as a correct record.

**8. FURTHER ASSESSMENT OF CANDIDATES**

Following the shortlisting of candidates which took place on 17 January 2008, further assessment panels were carried out by officers of the Children and Young People's Department on 5 and 6 March 2008. Members are asked to note the outcomes of these assessments which will be reported verbally to the Committee.

**9. SERVICE DIRECTOR - ACCESS, INCLUSION AND PARTICIPATION - INTERVIEWS**

**To Follow**

To conduct interviews and consider making an appointment to the above post.

**Additional papers will be sent to Members following the assessment process which is to take place on 5 and 6 March 2008.**

